

## Minutes of the New Executive Meeting April 21, 2007

I. New ACIS President Jose Lanters welcomed the new executive and the new members. The meeting agenda was circulated. Neary and Whelan were not present.

II. By unanimous vote Jockers and Byron were reappointed to serve as Secretary and Treasurer.

### III. Committee Assignments.

1. Program Committee: The program committee assists conference hosts with the conference program. Lanters (chair) and Sally Sommers will serve as the 2008 Program Committee.
2. Financial Committee: The financial committee will include the Treasurer (chair) and Jim Rogers and Eamonn Wall.
3. Membership Committee: Jockers will chair the membership committee which will consist of Jockers and all of the regional representatives. Jockers will send the membership list to all regional representatives who will be responsible for soliciting membership payments from delinquent members who presented at the 2007 conference. The membership committee will jointly create a letter that will be sent to delinquent members. The committee will also develop a written policy statement regarding the membership requirements for presentation at national and regional meetings.
4. Publications Committee: The publications committee will include Joan Dean (Chair), Sean Farrell, Mary McGlynn, Kelly McGovern, Tyler Farrell. Jockers will act as a consultant to the committee in his capacity as web master. In the coming year the committee will consider the following: an electronic journal, an extension to the newsletter, publication of conference paper abstracts, publication of grad student work, publication of reviews, publication of notes, and the ongoing role and function of the ACIS web site.
5. Book Prize Committee: The 2008 book prize committee will include Jim Rogers (chair), and all of the disciplinary representatives. Tim White will organize readers for the Donnelly prize, Joan Dean for the Durkan prize, Sean Farrell for the Murphy prize, Ellen Crowell for the Rhodes prize and Irene Whelan for the Dalsimer prize.

IV. Newsletter. The new executive discussed the ongoing role of the Newsletter and agreed that every issue should contain a membership renewal form. Further discussion involved expanding the content contained in the Newsletter to include such things as member news, book reviews etc.

### V. Prior Business:

1. The executive voted against a grant request from Thomas Phelan
2. The executive amended the grant guidelines to better reflect the intentions of the ACIS in granting funds.

3. Logo and Brochure. Joan Dean agreed to resurrect the "lost" logo of the ACIS and will provide new electronic images to the executive by September 1, 2007. Eamonn Wall, Mary McGlynn, Jim Rogers and Tyler Farrell will jointly develop an ACIS brochure by January 31, 2008. The brochure and logo will be submitted to the ACIS web master at that time so that the web site can be properly branded.
4. Wall will delete the existing executive mailing list and Laners will set up a new mailing list through her university.
5. The matter of supplemental funding to support the work of the ACIS Secretary, Treasurer, and Newsletter Editor was considered. Wall reported on the opinions of the Past Presidents who met and were consulted on April 20th. The new executive favored making up to \$500.00 each available to the Secretary, Treasurer, and Newsletter Editor from within their budget line allocation to help offset the costs associated with their service to the organization.
6. A proposal to add a digital humanities representative to the ACIS executive was considered. The executive recognized the evolving role of technology but felt that adding a new member to the executive was not warranted at this time. The executive recommended, however, that the publications committee consider the matter in the context of creating an official position for an ACIS web Editor/Master.

There was no new business proposed and the executive adjourned at 4:03 PM.

Submitted by ACIS Secretary, Matthew Jockers.